

Memorandum of Understanding between  
Concordia University Wisconsin & Ann Arbor and Lourdes University

**I. INTRODUCTION**

Concordia University Wisconsin & Ann Arbor (CUWAA), an institution of higher education accredited by the Higher Learning Commission (HLC) and Lourdes University (LU), an institution of higher learning accredited by the Higher Learning Commission (HLC) have entered into this Memorandum of Understanding (MOU) as of the date of the last signature below.

Concordia University Wisconsin and Ann Arbor will cease offering some programs in a face-to-face format on the Ann Arbor campus at the end of the spring 2025 semester, Sunday, May 4, 2025. The purpose of this MOU is to ensure the equitable treatment of students enrolled in programs on the Ann Arbor campus and to ensure a reasonable opportunity for such students to complete their program of study at LU. LU will offer automatic admission to its teach out programs for the Ann Arbor campus students who are eligible as defined below.

**II. Participation Eligibility**

Any student actively enrolled (this includes students who are actively enrolled, but officially on leave) at Concordia University Ann Arbor campus in the spring of 2025 or fall of 2024 semester (“Teach Out Student(s)”) shall be a beneficiary of this MOU by enrolling in a program agreed upon by CUWAA and LU as listed in Exhibit A. CUWAA students who wish to participate in the teach out at LU must participate in the CUAA comparable program designated by LU in Exhibit A. Students who wish to attend LU under a different major/program than that of their CUAA major/program or not eligible for the same Teach Out benefits and will be considered transfer students by LU.

**III. Lourdes University Responsibilities**

1. All student credits from the CUWAA Liberal Arts Core will count toward completion of undergraduate degrees and will replace equivalent requirements of Lourdes’ general education curriculum at the undergraduate level. All Teach Out Student credits will be accepted toward an equal or comparable degree program at Lourdes University, as outlined in Exhibit A.
2. LU guarantees admission without application fees to all CUWAA Teach Out Students.

3. The pathway to graduation for each qualified Teach Out Student to LU will allow the Teach Out Student to complete his/her program in the same timeframe as was possible at CUWAA (or sooner).
4. LU will waive its residency requirements (requirement that a certain number of credit hours must be earned at LU to earn a degree from LU) for all Teach Out Students under the terms of this MOU.
5. All CUWAA completed credit hours for the Teach Out Students will be applied to the appropriate LU program as detailed in Exhibit A. LU will transfer in credits from other accredited institutions that were already transferred to CUWAA as part of the students' transcript. Official copies of transcripts from other institutions attended are required.
6. LU will designate two specific points of contact, the Vice President for Enrollment Management, and the Provost/Vice President for Academic Affairs (identified in the signature block on behalf of Lourdes), to assist Teach Out Students in answering questions regarding the specific terms of this MOU, including without limitation the charges described in Exhibit B.
7. LU will provide Teach Out Students with academic advising by its professional advising staff and/or full-time faculty, as appropriate.
8. LU will provide the same level of ADA accommodations for Teach Out Students as received from CUWAA. Students or the Academic Resource Center & Accessibility Services of the Ann Arbor campus must provide accommodation letters and documentation to LU's Accommodations Officer.
9. LU will provide Teach Out Students with financial aid counseling provided by admission and/or financial aid staff. Teach Out Students will be eligible for grants and/or scholarships as outlined in Exhibit B.
10. Teach Out Students will be eligible for available on campus housing through LU at rates outlined in Exhibit B.
11. LU will maintain record of all student Grade Point Equivalencies for their tenure at LU and will provide documentation for any future graduate application or transfer of credits.

#### **IV. Teach Out Student Admission Process**

1. Complete the LU enrollment form online [here](#). No application fee will be assessed for CUWAA students applying to LU.
1. Submit official CUWAA transcripts to LU. (Official transcripts are to be requested from National Student Clearinghouse. Please send official transcripts to [transcripts@lourdes.edu](mailto:transcripts@lourdes.edu)). Given that transcripts come from a third-party vendor, there will be a small charge to have transcripts issued.

2. Unofficial transcripts may be used to initiate the admission process, but official transcripts are required prior to registering for classes at LU.
3. For International Students – In addition to the items listed above, send a copy of your proof of English Proficiency, and proof of funding documents for one year of study to Lourdes at [luadmits@lourdes.edu](mailto:luadmits@lourdes.edu). After admission, international Teach Out Students should request the Designated School Official (DSO) at Concordia to transfer the Form I-20 to Lourdes University.

#### **V. Limitations**

1. The terms of the MOU apply to students who attend LU and begin enrollment before September 1, 2025. Teach Out Students will be subject to satisfactory academic progress policies of LU, upon matriculation at LU.
2. Students must maintain their enrollment for the terms of the MOU to apply. Teach Out Students who go on leave or withdraw from the college for any reason will need to return to LU under LU's own programs and standard admission procedures.
3. LU reserves the right to amend curriculum included in the teach out agreement with CUWAA based upon external accrediting or licensing requirements.

#### **VI. Financial Terms**

1. Teach Out Students will be responsible for expenses incurred at LU as set forth in Exhibit B.
2. LU is committed to ensuring that the teach-out does not result in unexpected increases to a student's reasonable expectation of total cost of degree. LU will offer students tuition and/or scholarships and grants that align with LU to CUWAA tuition discount percentages and are reflective of student's individual financial needs. Athletic scholarship(s) awarded to CUAA student athletes will be determined on a case-by-case basis. All roster decisions are to be decided by LU Coaches. LU may offer CUWAA students additional financial aid opportunities to apply toward regular LU tuition rates, as long as the student maintains consecutive enrollment, makes satisfactory academic progress, and remains in good standing.

#### **VII. Joint Obligations**

1. Each party will be responsible for notifying their accrediting body or other entities, as necessary, of the existence and terms of this agreement.
2. Both parties acknowledge and agree that this MOU will be made available to the public, preferably given to all Ann Arbor campus students via email, website or in-person.

**VIII. Term**

1. The term of this MOU shall commence from the date of the last signature to this MOU and continue, Subject to Section V, Limitations, through December 31, 2025, to allow time for CUWAA students to apply to LU. Notwithstanding the foregoing, the Teach Out Students must matriculate no later than the start of the fall semester 2025 and maintain continuous enrollment at MU in order to remain eligible for the benefits outlined in this MOU.
2. After the start of the fall semester 2025, requests for admission of CUWAA students to LU shall be subject to the then current LU transfer requirements and financial benefits for new students transferring to LU, and any enrollment decisions are at the sole discretion of LU.

**IX. Miscellaneous**

1. Nothing contained herein shall imply any partnership, joint venture or agency relationship between the parties and neither party shall have the power to obligate or bind the other in any manner except to the extent herein provided.
2. This MOU may be amended only by a written agreement signed by both parties. Notwithstanding the previous statement, LU reserves the right to amend its programs, policies, procedures. Such changes will be reflected in the LU Catalog.
3. A facsimile or PDF signature shall be deemed an original for purposes of evidencing execution of this MOU. The signatories to this MOU represent and warrant that each has the right and authority to execute this MOU in their individual or representative capacity, as applicable.

Concordia University Wisconsin & Ann Arbor  
Dr. Erik Ankerberg  
President

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

Dr. Leah Dvorak  
Vice President for Academic Affairs

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

Lourdes University  
Dr. William J. Bisset  
President

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

Dr. Katherine P. Beutel  
Interim Provost

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

## **Exhibit A**

### Program Teach Out Plans

Between Concordia University Wisconsin & Ann Arbor and Lourdes University

LU offers its classes online, hybrid, and in face to face formats. Students will be offered an equivalent modality to their Ann Arbor program or can choose to change modalities. Modality must be identified at time of enrollment.

### **Teach-Out**

Undergraduate students will be provided the opportunity to complete their Ann Arbor programs in a teach out for the following academic programs:

<b>CUW Degree Type</b>	<b>Ann Arbor Campus Program</b>	<b>LU Degree Type</b>	<b>Lourdes University Teach-Out Program</b>
BS	Accounting	BS	Accounting
BS	Art	BA	Art
BS	Biology	BS	Biology
BS	Bus Analytics and Org Perform	BS	Data Science
BA	Digital Media Design	BA	Digital & Media Studies
BA	Early Childhood Education	BA	Primary Education
BA	Ed - Integ Science Second Ed	BA	Adolescent to Young Adult Education-Integrated Science
BA	Ed - Integrated Sci Elem Ed	BA	Primary or Middle Childhood Education (two concentrations: science + another)
BA	Ed-Language Arts Elem Ed	BA	Primary or Middle Childhood Education (two concentrations: language arts + another)
BA	Ed-Math Elementary Ed	BA	Primary or Middle Childhood Education (two concentrations: math + another)
BA	Ed-Social Studies Elem Ed	BA	Primary or Middle Childhood Education (two concentrations: social studies + another)
BA	Ed-Social Studies Secondary Ed	BS	Adolescent to Young Adult Education-Integrated Social Studies
BA	Elementary Early Childhood	BA	Primary Education
BA	Elementary Education	BA	Primary Education
BA	Elementary Special Education	BA	Dual Elementary Education-Dual Licensure in Special Education PreK-5
BA	English	BA	English
BA	Exercise Science	BS	Exercise Science
BS	General Business	BS	Business Administration
BA	History	BA	History
BS	Justice and Public Policy	BA	Criminal & Social Justice
BS	Management	BS	Business Administration

BS	Marketing	BS	Marketing
BA	Psychology	BA	Psychology
BA	Secondary Ed Special Education	BS	Intervention Specialist Education: K-12 Mild to Moderate
BA	Secondary Education	BS	Adolescent to Young Adult Education (requires an area of specialization)
BA	Secondary Education English	BS	Adolescent to Young Adult Education—Language Arts
BS	Sport and Entertainment Mgmt	BS	Sport Management

\*BS= Bachelor of Science, BA= Bachelor of Arts

**Exhibit B**

Financial Terms and Additional Charges  
Between Concordia University Wisconsin & Ann Arbor and Lourdes University

LU is committed to ensuring that the teach-out does not result in unexpected increases to a student’s reasonable expectation of total cost of degree. LU will offer students tuition and/or scholarships and grants that are comparable to the CUWAA packaging guideline and are reflective of student’s individual financial needs. LU may offer CUWAA students additional financial aid opportunities to apply toward regular LU tuition rates, as long as the student maintains consecutive enrollment, makes satisfactory academic progress, and remains in good standing.

**Traditional Undergraduate**

**Tuition**

Tuition and academic fee rates for traditional undergraduate teach out at Lourdes for Summer 2025 and 2025-26 academic year:

	<b>CUWAA</b>	<b>Lourdes University</b>
Tuition & Fees Per Semester	\$17,475.00	\$14,130.00
Tuition Per Credit Hour (Fall/Spring)	\$1,475.00	\$890.00
Tuition Per Credit Hour (Summer)	\$725.00	\$890.00
Undergrad Less than full time fee		\$330.00

**Room & Board**

Room and board fee rates for traditional undergraduate teach out Lourdes for Summer 2025 and 2025-26 academic year:

	<b>CUWAA</b>	<b>Lourdes University</b>
Housing Per Semester	\$4,950.00	\$3,200.00
Meal Plan per Semester	\$1,650.00	\$3,030.00

**Fees**

<b>CUAA</b>	<b>LU*</b>
Student Fee: \$230/semester	--
Parking: \$100/semester	--

\*Teach Out Programs listed above may include individual course fees and materials costs at LU.

**Scholarships and Grants / Financial Aid packages**

Lourdes is committed to ensuring that the teach out does not result in unexpected increases to a student’s reasonable expectation of total cost of degree. Lourdes will offer students tuition and/or scholarships and grants that are comparable to the CUWAA packaging guideline and are reflective of student’s individual financial needs. Lourdes will offer CUWAA students the



following financial aid opportunities to apply toward regular Lourdes tuition rates, as long as the student maintains consecutive enrollment, makes satisfactory academic progress, and remains in good standing.

### **Concordia University Match – Full Time Undergraduate students to Lourdes**

For students wishing to partake in the teach out to Lourdes, Lourdes will match eligible FAFSA filers individual 2024-2025 out of pocket cost\* at Concordia University OR provide a lower cost of attendance per Lourdes's current packaging approach, if possible. To be considered for the Concordia University Match, students must be accepted for admission to Lourdes and provide proof of their most recent billing statement or financial aid award offer from CUWAA. Students will be required to file the FAFSA annually and complete necessary verification requirements to be and remain eligible.

\*Student's individual out of pocket cost determination is contingent upon each student's aid eligibility determined by the annual FAFSA and reasonably expected annual tuition increases of 2-5%.

### **Concordia University Match – Full Time Athletic Undergraduate students to Lourdes**

For student athletes wishing to attend Lourdes, Lourdes will match the student's individual 2024-25 out-of-pocket cost not including athletic institutional aid. Students seeking to match their 2024-25 CUAA athletic institutional aid or to participate on a Lourdes athletic team would be considered on a case-to-case basis. To be considered for the Concordia University Match, students must be accepted for admission to Lourdes and provide proof of their most recent billing statement or financial aid award offer from CUWAA. Students will be required to file the FAFSA annually and complete necessary verification requirements to be and remain eligible.

\*Student's individual out of pocket cost determination is contingent upon each student's aid eligibility determined by the annual FAFSA and reasonably expected annual tuition increases of 2-5%.

### **Individual Assistance – International Undergraduate students to Lourdes**

Lourdes will evaluate individually the financial aid available to any international students and students not eligible for FAFSA filing who wish to partake in the teach out from CUWAA to Lourdes. To receive full consideration for the maximum amount of scholarship available, students must be accepted for admission to Lourdes and provide proof of their most recent billing statement or financial aid award offer from CUWAA. International students will be required to provide proof of funding for one year of study at Lourdes to be eligible. Students who are not eligible to file the FAFSA will be required to complete the Lourdes' institutional financial aid form before individual review of grant availability.