Washtenaw - Business Office Administration (APBOAD): Administrative Assistant Concentration to Lourdes-Integrated Business (BS)

Apply your first two years at Washtenaw to your Bachelor's degree at Lourdes!

Washtenaw Community College

LOURDES UNIVERSITY

Your Required Washtenaw Coursework → *Turns into LU Credit Hours*

| WASHTENAW COURSEWORK | LOURDES UNIVERSITY CREDIT HOURS |

WASHTENAW – 1ST SEMESTER

Course	Description
BOS 101C	Advanced Keyboarding
BOS 106	Electronic Planning, Sharing & Organization
BOS 206	Personal Management Application & Internet Resources
ENG 111	Writing – Composition I
MTH 160	Math – Basic Statistics

WASHTENAW – 2ND SEMESTER

Course	Description
ACC 111	Principles of Accounting
BOS 157	Word Processing and Document Formatting I
BOS 184	Spreadsheet Software Applications
	Arts & Humanities – Any PHL course

WASHTENAW – 3RD SEMESTER

Course	Description
BMG 155	Business on the Internet
BOS 207	Presentation Software Applications
BOS 257	Word Processing and Document Formatting II
BOS 284	Spreadsheet Applications II
COM 101 or 102	

WASHTENAW – 4TH SEMESTER

Course	Description
BMG 207	Business Communication
BOS 182	Database Software Applications
BOS 208	Desktop Publishing for the Office
	Natural Science

WASHTENAW – 5TH SEMESTER

Course	Description
ACC 131	QuickBooks Software
BOS 230	Electronic Forms Design
BOS 250	Office Administration
	Social & Behavioral Science – ANY HST Course

LOURDES – 6TH SEMESTER

Course	Description
BUS 101	Business Principles
BUS 202	Accounting II
ENG 102	Composition II
MTH 111	Fundamental Concepts of Math II
	Theology Course

LOURDES – 7TH SEMESTER

Course	Description
BUS 254	Macroeconomics
BUS 304	Corporate Finance
BUS 203	Management Concepts
BUS 204	Marketing Concepts
ENG 352	Professional Writing

LOURDES – 8TH SEMESTER

Course	Description
BUS 255	Microeconomics
BUS 320	International Business
BUS 340	Business Internship
BUS 430	Business Ethics
	Literature Course

LOURDES – 9TH SEMESTER

Course	Description
BUS 330	Legal Environment of Business
BUS 490	Business Policy
	Art or Music Course
	Enduring Question Course
	Theology Course

This 2 + 2 Pathway is based on the 2018-2019 Lourdes University Catalog. Students entering Lourdes University under a different catalog may be subject to changes in program requirements.

For more information please contact the Office of Admissions
419-885-5291 • 800-878-3210, ext. 5291